

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at The Loddon Hall, Twyford on Tuesday, 9th July 2002, at 7.45pm.

Present:- Mr R Mantel(Chairman) , Mrs L Dane,Messrs N Crush, J Fort, M Garrard, M Stillman, R Thomas. (Clerk Miss F Penn).

The Committee agreed to postpone Meet the Public from Saturday 13th July to Saturday 20th July when Mr Mantel and Mrs Dane would be in attendance. The Clerk to arrange.

1.Apologies – Mr D Hymers

2. Declarations of interest-none

3.Minutes of the meeting held on 18th June 2002- were agreed and signed.

4.Matters arising and action points

4.1 The Clerk to further investigate whether the Council has any Syngenta shares and to obtain three quotes for the supply of electricity.

4.2 Internal auditor- The Clerk reported to the Committee the application of Mr Geoffrey Weir. The Committee agreed to appoint Mr Weir as internal auditor.

5. Clerks Report

5.1 Bank balances as at end of June – current account £34711.71:deposit account £16039.33 : Income Bonds £80,000:National Savings account £25234.37

5.2 VAT return for June-£1424.62 claimed

5.3 Results for the quarter ended 30 June 2002- The Clerk reported on the income and expenditure against budget and the capital statement and balance sheet.

8.10pm Mr Fort arrived

6. Approve the financial statements for year end 31 March

2002, including the new annual return form. The Clerk reported on the latest pack received from the new auditors including instructions to display the public notice on the electors rights to view the accounts. The Committee agreed the accounts and the new annual return form. The Clerk to circulate to all councillors for Full Council Meeting.

7. Discuss response to the Boundary Committee Report on electoral arrangements for the Wokingham District. The Committee discussed the draft response circulated by the working party and proposed some amendments. Mrs Dane to re-draft the response in time for the Full Council Meeting on the 16th July.

8. Correspondence:

8.1 The Clerk reported the enquiry from Mr Lemare who has applied to be a councillor. He is unable to attend next week's Full Council Meeting but wished still to stand. The Committee agreed that the Council could decide to vote to co-opt him in his absence.

9. Grant requests:

9.1 Twyford and Ruscombe Community Association- Request for grant to install new windows at Loddon Hall, cost circa £7,000. The Committee RECOMMEND TO COUNCIL that no grant be awarded but that the Council remind TRCA that they can draw down the £7473 investment monies the Council holds for them. The Council will consider how best to

help TRCA following the planned meeting in early September to discuss such matters.

9.2 Henley and District Citizens Advice Bureau- The Committee

RECOMMEND TO COUNCIL under section 137 (Local Government Act 1972) that a grant of £150 be awarded for services to the local community.

10. Items to be considered from other Committees

10.1 Planning and Amenities-none

10.2 Parish Lands -none

11. Date of next meeting Tuesday 10th September 2002

The Chairman closed the meeting at 9.20.pm

ACTION POINTS FROM FINANCE COMMITTEE 9.07.02

1. The Clerk rearrange Meet the Public for 20th July 2002 and inform the URC hall and the press and provide a notice.
2. The Clerk to further investigate whether the Council has any Syngenta shares
3. The Clerk to obtain three quotes for the supply of electricity.
4. The Clerk to arrange for Mr Weir to visit as an internal auditor.
5. The Clerk to circulate to all councillors for Full Council Meeting.
6. Mrs Dane to draft revised response to the Boundary Commission.